

ECU Learning Centre, Busselton

User Guidelines

The ECU Learning Centre, Busselton, is a co-working space for students to study, socialise and connect with peers. As a shared study space, it is important students read and follow these guidelines to create a safe, respectful, and accessible environment for all students.

- 1 Every time you visit the Centre, please sign in with the QR code at the Reception desk, or, via iPad with the Receptionist
- 2 The Centre is a shared co-working space, every student is welcome to any desk or space. Please keep all spaces accessible and do not leave any personal items
- 3 Treat the space with respect, be considerate and mindful of how your actions and behaviour can impact others
- 4 ECU is committed to maintaining a work and learning environment free from harassment, discrimination and/or bullying. If you are concerned with the behaviour of another person in the space, please contact Centre Reception
- 5 There is a shared kitchenette for your use, please enjoy the complimentary snacks, tea, and coffee, leaving the kitchenette as you found it – clean and tidy (including the fridge, microwave and toastie machine). Students are encouraged to bring their own reusable coffee cups and water bottles
- 6 Leave the Centre neat and tidy, please do not leave any food in the Centre – check the fridge for personal food items, return any items back to their original positions, put the rubbish in the bins, return any borrowed items (like noise cancelling headphones) and ensure you haven't left anything behind
- 7 The Centre is not always a silent space. There may be events, activities, and other people in the Centre at the same time as you. If you need noise-cancelling headphones, please see Reception for a loan pair, or, use the Quiet Room
- 8 Do not remove any furniture or items from the Centre so that all students can enjoy the space and its amenities

If you have any questions or concerns, please contact Centre Reception

**ECU Learning Centre
Busselton Reception**
Ph: (08) 6304 2700
Email: busseltonreception@ecu.edu.au

Access and Inclusion
Assists with reasonable
learning adjustments/support.
Ph: (08) 6304 6960
Email: inclusion@ecu.edu.au

Learning Advisors
Need academic assistance?
Email: learningadviser@ecu.edu.au